

**Michaelston-Le-Pit and Leckwith Community Council - Auditor General for Wales'
Audit Certificate and report**

The Auditor General for Wales issued Michaelston-Le-Pit and Leckwith Community Council a qualified audit report.

Contracts

The Council has not included procurement and awarding of contracts within its Standing Orders or Financial Regulations. However, the Council have awarded a contract during the financial year. When the Council is awarding contracts, it is important that it complies with their Standing Orders or Financial Regulation to avoid unlawful expenditure.

In future years, the Council should add procurement and awarding of contracts into their Standing Orders or Financial Regulations.

Additionally, during our review we identified some other matters that we wish to draw to the Council's attention which do not affect our audit opinion but should be addressed by the Council.

Minute reference and date of approval

The minute reference and date of approval of the Accounting Statement and the Annual Governance statement is blank. The Council has confirmed that these should read Item 34 and 18/06/2019.

Annual Internal Audit Report – Objective 11

The Internal Auditor has answered 'No' in relation to Trust funds on the Annual internal audit report.

The Council has confirmed that it does not act as a sole trustee nor is it responsible for managing trust funds or assets and so Objective 11 on the Annual Internal Audit Report should read 'N/A'.

Accounting Statement, Box 14 – Trust fund disclosure note

The Council answered 'No' to Box 14 on the Accounting Statement, trust funds disclosure note, for 2017/18 and 2018/19 on the Annual Return. The Council has confirmed that it does not act as a sole trustee nor is it responsible for managing trust funds or assets and so these boxes should read 'N/A'.

High level of reserves

We note that the Council holds a high level of general reserves, approximately 1.05 times the annual precept for 2018/19.

The Council should consider the level of general reserves required and consider taking steps to reduce the level of reserves in future years if necessary.

Re-approval section

We note that the Council has completed the re-approval box on the Annual Governance Statement (part 2) on the Annual Return, despite the fact the Council was not required to amend the figures or responses to the assertions on the Accounting Statement and the Annual Governance Statement. In future years, the Council should ensure this box is not completed unless it is necessary to do so.

Yours sincerely,

Grant Thornton UK LLP.

For and on behalf of the Auditor General for Wales

Date: 30/8/19

Ref: WAL328