

Michaelston-le-Pit and Leckwith Community Council

Cyngor Cymunedol Llanfihangel y Pwll

Minutes of the Annual Meeting

Held remotely via Starleaf on Tuesday, 11th May 2021

Present:

Cllr D Jones (Chair)

Cllr K Oxenham

Cllr B Gaskell

Cllr C Robertson

Cllr G Marks

Cllr N Keeping

Cllr B Bendall

Also Present

Cllr A Robertson (Vale of Glamorgan Councillor representative)

1. Election of Chairman of the Community Council for the Year 2020-2021

It was RESOLVED that Cllr D Jones remain as Chair. The Chair thanked members for their continued support, and is happy to remain in post for this year, however, advised members that a new Chair ought to be elected at the next Annual Meeting to be held in 2022.

2. To receive the Chairman's Declaration of Acceptance of Office

It was not necessary for a new declaration of acceptance of office to be signed

3. Election of Vice Chairman for Community Council for the Year 2020-2021

It was RESOLVED that Cllr N Keeping remain as Vice Chair

4. Declaration of Interests

Cllr C Robertson declared an interest in Item 11a

5. To consider re-adopting Michaelston-le-Pit & Leckwith Community Council's Standing Orders

It was RESOLVED to re-adopt the Community Council's Standing Orders

6. To consider re-adopting Michaelston-le-Pit & Leckwith Community Council's Financial Risk Management Policy

It was RESOLVED to re-adopt the Community Council's Financial Risk Management Policy.

7. To consider proposed amendment to Michaelston-le-Pit & Leckwith Community Councils Financial Regulations (page 7 paragraph 4.4 changing the month October to November)

It was RESOLVED to make the proposed amendments to the Community Council's Financial Regulations. A typing error in line item 4.1 was also noted. This is to be corrected

8. To confirm Minutes of the meeting held on Tuesday, 30 March 2021

It was RESOLVED that: The Minutes be confirmed as correct

9. Matters arising from Minutes

Item 52 a – Planning

Prior to the meeting Cllr A Robertson, previously circulated an email received from the Vale Planning Department, outlining the reasons for approving and refusing certain applications. As the buildings (and the applications) are quite different from each other – there will be a different set of rule for each one. The Chair thanked Cllr A Robertson for the explanation.

Item 54 – Telephone Kiosk

The kiosk door has now been repaired and a bookshelf installed. The Chair gave a special thanks to Cllr N Keeping for her hard work in reinstating the Library, which is now open 24/7. It was noted, that members of the community have also welcomed it's return. Chair and Vice Chair are to discuss additional maintenance to the kiosk, in particular the exterior paintwork.

Item 55 – Fly Tipping

'No fly Tipping' sign now installed in Woodlands Lane, Leckwith.

Item 56 a Orchard Cottage – Partial Footpath Closure

Emails received from Public Rights of Way Officer and Legal Services Team, previously circulated, outlining the reasons for the footpath closure – which is in line with Road Traffic Regulation Act 1984 allows a footpath closure for a maximum period of 6 months.

Item 56 b – Toad Crossing Signs

Toad migration in Michaelston-le-Pit has now been formally registered. Clerk currently in the process of obtaining information from Vale of Glamorgan Highways Department regarding the approval and quotes to instal official signage, in advance of the next Full Council Meeting scheduled for July.

10. Finance

a) To approve the Annual Return and Governance Statement for 2020-21

The Clerk reported that the internal audit of the accounts had been completed and was satisfactory and it was now necessary for the Council to consider the governance statement contained in the annual return.

It was RESOLVED that the statement of accounts be approved and the Clerk be authorised to complete all elements of the annual return and submit to the External Auditor along with the supporting documentation required.

b) To authorize and confirm the payments of accounts and financial position of council for end of financial year; 31st March 2021

Clerk provided Council with an update on income and expenditure for the financial year 2020-21. It was RESOLVED that the statement of accounts be approved and signed by the Chair

To authorize and confirm the payments of accounts and financial position of council as of 4th May 2021

Clerk provided Council with an update on income and expenditure for the financial year so far. It was RESOLVED that the statement of accounts as of 4th May 2021 be approved and signed by the Chair.

11. Planning

Applications and correspondence received from Vale of Glamorgan Planning summarised in the attached. Members are being consulted via e-mail and the collective opinion being submitted to Vale of Glamorgan Planning Portal

a) Update - Brynwell Farm – Proposed Solar Panel Farm

Members outlined concerns about the noise, visual intrusion the proposed solar panel farm could have on the landscape, and whether the scale of the development might also contribute to water levels further downstream in the River Cadoxton. As the proposal has not yet been validated the Chair has agreed to draft a statement on behalf of the Community Council, outlining its concerns, in the event of the application being published.

Action: Clerk to find further details on the timings and process of the application. The Chair also requested Cllr A Robertson to make enquiries on behalf of the community council

b) Update - UH Llandough – Proposed Planning for ‘Health Meadow’

Email from the Developers, in response to the Community Council’s concerns to the proposed entrance on Pen-y-Turnpike Road, was circulated to members prior to the meeting. The Developers have indicated the purpose of the new access is ‘to provide occasional pre-arranged group access and maintenance access to the mental health meadow. The proposed entrance is to be controlled by a locked vehicle gate. There is no intention to create a thorough-route to the main hospital site via this entrance’.

Although supportive to this well meaning facility, and despite the assurances given, the Community Council still has concerns that that rules could change over time (especially as there has never been an access to UHLlandough via the road) they would like reservations noted.

Action: Clerk to write to to developers

12. Staff – Annual Leave entitlement

Clerk advised members that having served 5 continuous years service in the Public Sector, the minimal leave entitlement was to increase from 20 to a minimal of 25 days.

13. Correspondence

‘Project Zero – Tackling Climate Change’ received from The Leader, Vale of Glamorgan Council, had been previously circulated to members. Deadline for comments is 12th May.

14. Matters which the Chairman and other Members may wish to bring before Council

Cllr K Oxenham advised members that following a visit from staff at Wenvoe Quarry – there are now plans to install a water monitoring system into the Bullcroft stream so they can monitor the change of levels in the water flow.

15. Any other business

There was no other business to discuss

16. Date of the next meeting – Tuesday, 6th July 2021

Signature: Date:

**MICHAELSTON-LE-PIT & LECKWITH COMMUNITY COUNCIL
PLANNING SCHEDULE – 11 MAY 2021**

DATE LETTER RECEIVED	REF. NO. OF APPLICATION	APPLICANT, LOCATION AND DESCRIPTION	COMMENTS BY MLP & LECKWITH CC
10/03/21	2021/00540/FUL	Location: Cwrt Yr Ala House, Michaelston Le Pit Road, Michaelston Le Pit Proposal: Alterations to existing gated access to provide a wider opening with replacement gates and additional railings to existing boundary walls. Ammendments to consent 2017/00852/FUL	NO OBJECTIONS But don't think it's necessary to have such a large gated entrance

